

TOWN OF NASHVILLE
PLANNING AND ZONING DEPARTMENT
PO BOX 987
NASHVILLE, NC 27856



SIGN PERMIT APPLICATION

SIGN LOCATION

Name of Business sign is for _____

Tax Map/Parcel (PIN) _____

Address _____

Lot acreage _____ Lot frontage _____

APPLICANT

Name/Company _____

Address _____

City _____, State _____

Zip _____; Phone _____

Email address _____, FAX _____

FOR OFFICE USE ONLY

APPLICATION # _____

ZONING DISTRICT: _____

APPROVED

ZONING CERT # _____

DENIED

PLANNING DEPT SIGNATURE _____

DATE: _____

COMMENTS: _____

EXHIBITS

The following information and exhibits are required to accept and process this application:

- (1) Complete Fact Sheet (see attached),
- (2) Site plan of property for new signs (or photo(s) for face replacements) with each sign location identified,
- (3) Sign Plan (drawing) for the specific type of sign you desire. The sign plan must include information on the color, lettering, sign frame, and structural support.

FEES

- (1) Freestanding Sign - \$75.00
- (2) Flush Mounted Sign - \$50.00
- (3) Temporary Sign/Banner - \$35.00

APPROVALS

Applications need to be completed and submitted to the Planning Department for review to assure the proposed sign(s) conform to all applicable ordinances.

The undersigned applicant hereby certifies that, to the best of his or her knowledge, all information supplied with this application is true and accurate.

Applicant Signature Date

Contact person (if different from applicant) _____

Phone _____ Address _____

NOTE: CONSTRUCTION AND ELECTRICAL PERMITS MUST BE SECURED THROUGH THE NASH COUNTY BUILDING INSPECTIONS OFFICE (PH: 459-9809).

SIGN PLAN FACT SHEET

PROJECT NAME: _____

APPLICATION # _____ (TO BE ASSIGNED BY THE TOWN)

FLUSH-MOUNT (WALL) SIGN

FREESTANDING (GROUND) SIGN

OTHER (PLEASE SPECIFY)

HEIGHT as measured from the ground level to top of sign			
SIGN DIMENSIONS (Length & Width)			
SIGN AREA (Square Feet)			
FRONTAGE (In Feet)	Frontage of side of building where sign is proposed =	Frontage of lot abutting the street where sign is proposed =	
INFORMATION TO BE DISPLAYED	(See Attached Sign Plan)	(See Attached Sign Plan)	(See Attached Sign Plan)
TYPE OF ILLUMINATION			
MATERIALS			
OFFICE USE ONLY (BELOW THIS LINE)			
LOCATIONAL REQUIREMENTS			
ADDITIONAL REQUIREMENTS			
PERMITTED SIGN AREA			