

The Town Council of the The Original Town of Nashville held a Regular Meeting on Tuesday, October 15, 2024 at 7:00 PM in the Nashville Town Council Chambers, 114 W. Church St. Nashville, NC.

Members Present: Brenda Brown, Mayor
Kate Burns, Council Member
Larry Taylor, Council Member
Bill Lumpp, Council Member
Xavien Harrison, Council Member
Caleb Shockley, Lieutenant

Absent:

Staff Present: Randy Lansing, Town Manager
Francis Rasberry, Town Attorney
Louise Bennett, Town Clerk
Chris Joyner, Fire Chief
David Boykin, Deputy Chief of Police
Koy Worrell, PRCR Director
Tressa Rudd, Finance Director
Shawn Lucas, Planning and Development Director

Nancy West-Brake with the Nashville Graphic was present from the media.

1. CALL TO ORDER BY MAYOR BROWN

Mayor called the meeting to order at 7:00.

2. PLEDGE OF ALLEGIANCE & INVOCATION

Mayor Brown led the meeting in the Pledge of Allegiance and invocation.

3. APPROVAL OF MEETING MINUTES

- a Meeting Minutes - Review and approve the October 1, 2024, Town Council meeting minutes.

Review and approve the October 1, 2024, Town Council meeting minutes.

Council Member Taylor made a **MOTION** to approve the October 1, 2024, Town Council meeting minutes. Council Member Harrison **SECONDED** the motion. The **MOTION PASSED**

Council Member Harrison made a **MOTION** to add Lew Hunnicutt to the agenda for a presentation Council Member Taylor **SECONDED** the motion. The **MOTION PASSED.**

4. REPORTS/SPECIAL PRESENTATIONS

- a Update to Council on programs happening at Nash Community College.

Dr. Lew Hunnicutt, Nash Community College President, updated the Council on Nash Community College. Dr. Hunnicutt stated that he had not been to a Nashville Council meeting since COVID. Despite a tough period post-COVID, including an 18% drop in enrollment, Nash Community College has had recent growth, with enrollment up by 4% over the summer and nearly 9% in the fall. Their goal is to return to pre-COVID enrollment levels, which were the highest ever for the college. Dr. Hunnicutt also discussed the college's impact in Nash County, it serves over 20,000 students annually and has an \$86 million economic impact. He also mentioned that he is proud of the college's low tuition and wide range of programs, from \$186 job training courses to full degrees costing less than \$6,000. Dr. Hunnicutt invited the Council and staff to have a campus tour.

5. OLD BUSINESS

- a Facade Grant Application - Review and approve a \$5,000 municipal service district facade grant to Scott Tyson, Oakland Grove Land, LLC for facade improvements to 302 W. Washington Street.

[Facade Grant Program Application-Guidelines](#)

[Facade Grant approved](#)

Planning Director Shawn Lucas advised that Scott Tyson applied on August 18, 2023, for a facade grant to up-fit his front facade at 302 W. Washington Street. The Downtown Nashville Strong Advisory Board denied recommending a facade grant for this project because it was roofing work, and facade grant program rules at that time did not include roofs as part of a building facade. The Downtown Strong Board Advisory Board and the Town Council amended the program rules on September 3, 2024, to where the roofing could be considered in a facade grant as long as the roof is prominently visible from the front street view of the building and the whole roof of the building is addressed. Town staff contacted Mr. Tyson on September 12, 2024, and informed him of the new program rule. Mr. Tyson completed an updated application for the facade grant and is asking for approval of a \$5,000 facade grant that will address the roof of 302 W. Washington Street, whose roof is prominently visible from the front street view.

Council Members discussed the need for the application to match the wording in the guidelines and asked that the application be reworded to reflect that the entire roof needs to be replaced or repaired.

Council Member Burns made a **MOTION** to approve a \$5,000 MSD Facade Grant to Scott Tyson, Oakland Grove Land, LLC, for facade improvements to 302 W. Washington Street. Council Member Taylor **SECONDED** the motion. The **MOTION PASSED**. 4-0

- b Street Jurisdictional Transfer - Review and approve Resolution 2024-29 a request to the NCDOT for North Clarendon Drive to be added to the State maintained secondary road system, and submission of Form SR-2 and Form SR-3 accepting ownership of 6th Street and Brooklyn Boulevard.

[2024-29 Jurisdictional Transfer Resolution](#)

Town Manager Randy Lansing advised that three years ago, the Town of Nashville petitioned the North Carolina Department of Transportation (NCDOT) for jurisdictional transfer of North Clarendon Drive between Eastern Avenue and East Washington Street. NCDOT will take

ownership and maintenance of North Clarendon Drive if the Town of Nashville takes ownership and maintenance of 6th Street between Alston Street and Brake Street and Brooklyn Boulevard from 6th Street to its dead-end.

Brake Street and 6th Street are not heavily traveled and have very little truck traffic. Their street surfaces are in good condition and will not need resurfacing for 15 to 20 years.

To complete this jurisdictional transfer, the Council needs to pass Resolution 2024-29 and submit DOT form SR-2, acceptance of 6th Street and Brooklyn Boulevard, and form SR-3, abandonment of North Clarendon Drive.

Council Member Harrison made a **MOTION** to approve Resolution 2024-29 a request to the NCDOT for North Clarendon Drive to be added to the State maintained secondary road system, and submission of Form SR-2 and SR-3 accepting ownership of 6th Street and Brooklyn Boulevard. Council Member Lumppp **SECONDED** the motion. The **MOTION PASSED**. 4-0

6. NEW BUSINESS

- a 2024 Town of Nashville Arbor Day Proclamation
[arbor day 2024](#)

PRCR Koy Worrell advised that Arbor Day is a secular day of observance in which individuals and groups are encouraged to plant trees. National Arbor Day is celebrated on the last day in April, but it is common in North Carolina to celebrate in the Fall during the tree planting season. In celebration of Arbor Day, we will work with the Nashville Elementary School on November 7th to add to the fruit orchard. We will also be planting 8- American Hornbeam trees in the right of way along Highway 58 in front of the Fellowship Church Property. The proclamation recognizes November 7, 2024, as Arbor Day in Nashville.

Council Member Taylor made a **MOTION** to proclaim November 7, 2024, as Arbor Day in Nashville. Council Member Burns **SECONDED** the motion. The **MOTION PASSED**. 4-0

- b Annual Children's Christmas Parade - Open and hold a scheduled public hearing on the annual Downtown Children's Christmas Parade for Saturday, December 7, 2024 from 2:00 to 6:30 PM on Washington Street between Barnes Street and Alston Street.
[application and resolution](#)

Parks Recreation and Cultural Resources Director Koy Worrell advised that along with the Nashville Chamber of Commerce and the Town of Nashville's Park, Recreation, and Cultural Resources Department have submitted a special event permit application for the Annual Children's Christmas Parade. This year's parade will be on West Washington Street between Alston Street and Barnes Street Saturday, December 7, 2024, from 2:00 to 6:30 PM. Per the Town Code, a public hearing is required on the special event permit application. A public hearing notice for this event was published in the October 3, 2024, edition of the Nashville Graphic Newspaper for 7:00 PM, October 15, 2024.

Washington Street is a NCDOT roadway, and the DOT requires the Town Council pass a resolution to close a portion of Washington Street. Last year's resolution for this event was worded to cover all future Children's Christmas Parades, so a new resolution is not need - just the Council's approval on the special use permit.

Council Member Harrison made a **MOTION** to open a Public Hearing on a special event

permit for the Annual Downtown Children's Christmas Parade. Council Member Lumppp **SECONDED** the motion. The **MOTION PASSED**. 4-0

No one spoke at the Public Hearing.

Council Member Taylor made a **MOTION** to close a Public Hearing on a special event permit for the Annual Downtown Children's Christmas Parade. Council Member Lumppp **SECONDED** the motion. The **MOTION PASSED**. 4-0

Council Member Taylor made a **MOTION** to approve a special event permit for the Annual Downtown Children's Christmas Parade for Saturday, December 7, 2024, from 2:00 to 6:30 PM on Washington Street between Barnes Street and Alston Street and authorize the Town Clerk to submit the Town's resolution for the event to the DOT. Council Member Burns **SECONDED** the motion. The **MOTION PASSED**. 4-0

Council Member Lumppp wanted to make sure that the merchants on Washington Street knew about the event and the road closure. Director Worrell stated that staff had delivered flyers about the event and would have staff make contact with them again to make sure.

- c WNCP Shell Building #3 - Request from Phillip Jones, Legacy Development Group, LLC to extend the required construction completion date on a 10,000 sq. ft. shell building on Lot-3 in West Nashville Commerce Park from January 30, 2025 to June 30, 2026.

Town Manager Randy Lansing advised that the Town has an economic development agreement with Legacy Development Group, LLC for the construction of a 10,000 sq. ft. shell building on Lot-3 in the West Nashville Commerce Park (WNCP). Per the agreement, the shell building is to be substantially complete by January 30, 2025.

Phillip Jones with Legacy Development Group requested a time extension to complete the construction of the shell building to June 30, 2026, citing a lengthy bidding and approval process for securing a long-term lease agreement on the building with the North Carolina Department of Transportation. Mr. Jones advised that he should have a signed lease within two weeks.

Council Members expressed concerns about the requested time for completion being June of 2026. Phillip Jones explained that this project was not just a shell building that he would be building to the DOT specification for a training center, he wants to break ground in the first quarter of January 2025.

Council Member Burns made a **MOTION** to table the agenda item until November 19, 2024, to see an executed lease before approving extending the required completion date of the shell building on Lot-3 in the West Nashville Commerce Park by Legacy Development Group, LLC from January 30, 2025, to June 30, 2026. Council Member Harrison **SECONDED** the motion. The **MOTION PASSED**. 4-0

- d Budget Amendment #9 - Review and approve Budget Amendment #9 increasing revenues and expenses in the FY-25 Police Budget by \$155,395.
[BA-9](#)

Finance Director Tressa Rudd advised that in FY-24, we allocated funds to upfit two Dodge

Durangos and replace all police radios. Unfortunately, the upfits were not completed until after FY-25 began July 1, 2024, and the radios were not received until FY-25. Budget Amendment #9 increases revenues and expenditures in FY-25 Police Budget by \$155,395 to cover the vehicle upfits and the new police radios.

Council Member Taylor made a **MOTION** to approve Budget Amendment #9 increasing revenues and expenditures in FY-25 Police Budget by \$155,395 to cover the vehicle upfits and the new police radios. Council Member Burns **SECONDED** the motion. The **MOTION PASSED**. 4-0

- e Budget Amendment #10 - Review and approve Budget Amendment #10 increasing revenues and expenses in the FY-25 PRCR Budget by \$200.

BA-10

Finance Director Tressa Rudd advised that in the Town has received \$200 donation for the Nashville Dinner to assist with the annual Police and Fire Kids Camp that the Nashville Parks, Recreation, and Cultural Resources Department puts on with Police Department and Fire Department. Budget Amendment #10 increases revenues and expenses in the PRCR Department's FY-25 by \$200 for the annual camp.

Council Member Taylor made a **MOTION** to approve Budget Amendment #10 increasing revenues and expenses in the PRCR Department's FY-25 by \$200 for the annual Police and Fire Kids Camp. Council Member Burns **SECONDED** the motion. The **MOTION PASSED**. 4-0

- f Budget Amendment #11 - Review and approve Budget Amendment #11 increasing revenues and expenses in the FY-25 Police Budget by \$8,000.

BA-11

Finance Director Tressa Rudd advised that the Nashville Police Department recently sold one of its police dogs for \$8,000. Budget Amendment #11 adds the \$8,000 to the FY-25 Police Budget and appropriates its expenditure to go towards a replacement police dog.

Council Member Taylor made a **MOTION** to approve Budget Amendment #11 adding \$8,000 to the FY-25 Police Budget and appropriating \$8,000 towards the purchase of a replacement police dog. Council Member Harrison **SECONDED** the motion. The **MOTION PASSED**. 4-0

7. TOWN MANAGER'S REPORT

The Town Manager had nothing to report at this time.

8. COUNCIL COMMENTS

Council Member Xavien Harrison thanked the Fire Chief and Deputy Police Chief for the work that our first responders, police, and fire are doing in the Western Park of the State.

Council Member Larry Taylor wanted to commend the two rookies who stepped up and volunteered and went to the western part of the state and did a great job.

Mayor Brown wanted to say what a great team Nashville has, everywhere she goes someone is bragging.

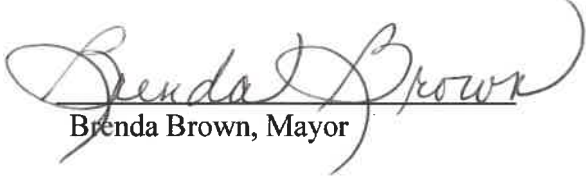
Council Larry Taylor wanted the Manager Lansing to check into the issues we have been having with the recycling company. If we can't get the issues fixed, then the Town needs to

look into getting a new recycling company.


9. ADJOURN

a Mayor Brown asked for a motion to adjourn.

Council Member Harrison made a **MOTION** to adjourn at 7:55 PM. Council Member Taylor **SECONDED** the motion. The **MOTION PASSED**. 4-0


Brenda Brown, Mayor

ATTEST:


Louise Bennett, Town Clerk





Downtown Nashville Strong Façade Improvement Grant Program Application

Purpose: The purpose of the Façade Grant Program is to provide businesses and commercial property owners an economic incentive to renovate the exterior façade of the buildings located within the Municipal Service District (MSD). The architectural quality of Nashville’s downtown is important to the entire town, its history, its image and its future.

Eligibility:

- Any property owner or business tenant **that pays the MSD tax** located in the Municipal Service District (see-attached map).
 - Business tenants must have property owner’s written consent.
- Private dwellings are not eligible unless they are currently functioning as commercial buildings.
- One grant award per property, per project.
- *Facades may include roof improvements, replacements, and repairs, if the roof is prominently visible from the front view of the building and only the whole roof is to be improved, replaced, or repaired.*

Guidelines:

- Projects will be awarded to those that meet the approval of the Downtown Nashville Strong Committee and Town Council.
- Proposed façade grants must meet all code requirements of the Town of Nashville, Nash County and State of North Carolina.
- Façade design proposals and applications must receive approval from Downtown Strong Committee and Town Council PRIOR to beginning the work.
- Only renovations or restorations to the outside façade, which are permanent improvements, are eligible.
- Grants are not eligible for general or deferred maintenance.
- All work must be started within 45 days of the signed notification of the grant award and must be completed within 6 months of the start date.
- Failure to comply with the guidelines will result in loss of grant funding.
- Grants are issued on a first-come first-serve basis subject to funding availability.

- Those property owners wishing to use the North Carolina and Federal Historic Rehabilitation Tax Credits are advised to contact the State Historic Preservation Office before making application (SHPO Contact: Reid Thomas, (252) 830-6580 ext. 222)
- Adhere to the US Secretary of the Interior’s Standards for Rehabilitation 36 CFR 67
 - 1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
 - 2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
 - 3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
 - 4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
 - 5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.
 - 6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
 - 7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
 - 8. Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.
 - 9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
 - 10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

Funding:

- This is a 50% reimbursement matching grant program, meaning that the amount of the grant will be equal to 50% of the cost of the improvement, subject to a maximum grant of \$5,000.
- The final award amount is based on documentation of actual costs. Receipts must be submitted to the Town of Nashville Planning Director prior to reimbursement.

- The Planning Director for the Town of Nashville will inspect and issue a certificate of completion before the grant is awarded. They will also act as program administrator for the reimbursement of funds.
- The grant agreement will require that the grant be repaid (in whole or in part) to the Town if the property is not maintained or the grantee fails to comply with the grant program guidelines.

Application Process:

- Complete application form along with,
 - 5 color photographs of existing façade with color samples;
 - Description in detail of proposed façade improvements;
 - Design plans, sketches and examples;
 - Itemized project cost estimates from proposed contractor;
 - W9
 - And (If necessary) Letter of permission for project from property owner.
- The Application must be submitted to the Town Planning Director to then be reviewed Downtown Strong Nashville Advisory Board, Town Manager, the application will then go to the Town Council for final approval.
- Applicants will have 6 months to complete the project from the approved start date unless an extension is requested in writing and approved by the Town Manager.
- Approved applicants will receive funding upon completion of the project. Copies of all paid receipts, invoices, and a signed maintenance agreement must be submitted to the Program Administrator; and a Certificate of Completion issued before the grant is dispersed.

Downtown Nashville Strong Façade Improvement Grant Program Application Form

APPLICATION FORM

All work MUST comply with the appropriate guidelines

Applicant Name _____

Property Physical Address _____

Business Name _____

Mailing Address _____

Telephone # _____ Email _____

I am the (check all that apply): Property Owner and/or the Business Tenant

Applicant Signature _____ Date _____

Property Owner's Signature _____ Date _____

Please submit the following with your application: W-9 Color Samples

Description of Improvements Design Plans/Sketches Color Photographs

Itemized project cost estimate Letter of Permission from Owner *(if applicable)*

(For Program Administrator Only)

Estimated Date of Completion of Work _____

Approved as Submitted Approved with Modifications or Conditions (see attached)

Rejected *(see attached)* Purchase Order # _____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Controls

Downtown Nashville Strong Façade Improvement Grant Program Application Form

APPLICATION FORM

All work MUST comply with the appropriate guidelines

Applicant Name Scott Tyson
Property Physical Address 302 West Washington Street
Business Name Wright CPA, PLLC
Mailing Address P.O. Box 518 Nashville, NC 27856
Telephone # 252-885-2974 Email scotttyson@embury.com

I am the (check all that apply): Property Owner and/or the Business Tenant

Applicant Signature Scott Tyson Date September 12, 2024

Property Owner's Signature Scott Tyson Date 11 11

Please submit the following with your application: W-9 Color Samples
Description of Improvements Design Plans/Sketches Color Photographs
Itemized project cost estimate Letter of Permission from Owner (if applicable)

(For Program Administrator Only)

Estimated Date of Completion of Work _____

Approved as Submitted

Approved with Modifications or Conditions
(see attached)

Rejected (see attached)

Purchase Order # _____

Total Approved _____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Controls

Payment Information: Approved for Reimbursement Rejected for Reimbursement

Program Administrator [Signature]

Date 10 22 2024

Actual Cost of Façade Improvement \$ _____

(All documentation attached)

[Signature] Town Manager 10-22-24

RESOLUTION 2024-29

A REQUEST TO THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
FOR NORTH CLARENDON DRIVE TO BE ADDED TO THE STATE MAINTAINED
SECONDARY ROAD SYSTEM

North Carolina

Town of Nashville

Road Description: North Clarendon Drive from E. Washington Street to Eastern Avenue


WHEREAS the attached petition has been filed with the Town Council of the Town of Nashville requesting that the above-described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System; and

WHEREAS the Town Council of the Town of Nashville is of the opinion that the above-described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, Be It Resolved by the Town Council of the Town of Nashville that the Division of Highways is hereby requested to review the above-described road, and to take over the road for maintenance if it meets established standards and criteria.

PASSED APPROVED, and ADOPTED, this 15th day of October 2024.

ATTEST:



Louise Bennett, Town Clerk




Brenda Brown, Mayor

CERTIFICATE

The foregoing resolution was duly adopted by the Town Council of the Town of Nashville at a meeting on the 15th day of October 2024. WITNESS my hand and official seal this the 15th day of October 2024.


Louise Bennett, Town Clerk
Town of Nashville

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
REQUEST FOR DELETION TO STATE MAINTAINED SECONDARY ROAD SYSTEM

North Carolina
City of Nashville
Road Description

SR 1903 (Brooklyn Blvd) from SR 1902 (Sixth St) to Dead End.
SR 1902 (Sixth St) from Alston Ave to Brake St.

WHEREAS the attached petition has been filed with the City Council of the City of Nashville requesting that the above-described road, the location of which has been indicated in red on the attached map, be DELETED from the Secondary Road System; and

WHEREAS the City Council of the City of Nashville is of the opinion that the above-described road should be DELETED from the Secondary Road System, if the road meets the criteria established by the Division of Highways of the Department of Transportation.

NOW, THEREFORE, be it resolved by the City Council of the City of Nashville of the County of Nash that the Division of Highways is hereby requested to review the above-described road, and to DELETE the road for maintenance.

CERTIFICATE

The foregoing resolution was duly adopted by the City Council of the City of Nashville at a meeting on the 15th day of October, 2024.

WITNESS my hand and official seal this the 15th day of October, 2024.



Louise Bennett
Clerk, City Council
City of Nashville



Proclamation to Celebrate Arbor Day

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and;

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and:

Whereas, Arbor Day is now observed throughout the nation and the world, and;

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and;

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and;

Whereas, trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community, and;

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Brenda Brown, Mayor of the Town of Nashville, do hereby proclaim November 07, 2024, as Arbor Day in the Town of Nashville, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and


Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 15th day of October 2024

SEAL




Brenda Brown — Mayor


Louise Bennett — Town Clerk

TOWN OF NASHVILLE
STREET AND SPECIAL EVENTS PERMIT APPLICATION
(Nashville Town Code of Ordinances – Chapter 34, Article IV)

•Explanation of Planned Activities of the Event:

The Nashville Chamber of Commerce and the Town of Nashville Parks, Recreation, and Cultural Resources Department plan to partner together to offer a downtown Christmas celebration on December 7, 2024 from 2:00 PM– 6:30 PM.

Children’s Christmas Bike Parade - The Nashville Chamber of Commerce will host its annual downtown Christmas Children’s and Bicycle Parade. Beginning at 2:00 PM, children’s activities will be available in the Claude Mayo Building Courtyard Department parking lot including crafts, games, a bounce house, food vendors, and live music. Parade participants will meet on Washington Street by in front of the Nash County Courthouse for parade lineup. At 4:30 pm, the parade will commence down W Washington Street to the intersection of Washington Street and Alston Street. At the intersection of Washington Street and Alston Street, the parade will turn and proceed down the left lane of W Washington Street and participants will gather at a stopping point on W Washington Street in front of the CVS parking lot. Following the parade, there will be a Tree Lighting Ceremony at the battleship on Washington Street at 5:00 PM. After the tree lighting ceremony, Santa Claus will be escorted by the Fire Department to The Nashville Exchange for free pictures with Santa from 5:15 PM-6:30 PM.

•Name, Address, and Phone of Person, Organization, or Entity Seeking to conduct or Sponsor the Event:

Nashville Chamber of Commerce c/o Cliff Joyner 300 E Washington Street Nashville, NC 27856 864-508-4553	or	Town of Nashville PRCR Department c/o Koy Worrell 200 South Boddie Street Nashville, NC 27856 252-459-9796
---	----	--

•Name, Address, and Phone of Individual in Charge of the Event:

c/o Cliff Joyner 207 W Washington Street Nashville, NC 27856 252-459-4134	or	c/o Koy Worrell 200 South Boddie Street Nashville, NC 27856 252-459-9796
--	----	---

•Proposed Date and Time Period of the Event:

Saturday, December 7, 2024 from 2:00 PM-6:30 PM

•Proposed Streets to be Closed or Obstructed:

- Washington Street Between S. Barnes Street and Alston Street – 2:00 PM-6:00 PM

•Approximate Number of People Expected to Attend Event: 100-300

Required Attachments to Accompany this Application:

1. A fee of \$125.00 to defray costs of Legal Notices.
2. Sketch map showing: The area where the event is to take place – Streets to be closed or obstructed – Barriers or traffic control devices that will be erected – Locations of concession stands, booths, or temporary structures or facilities – Location of proposed fences, stands, platforms, benches or bleachers.

3. Request for specified services to be provided by the Town such as police, fire, public works personnel/equipment, etc.

****REQUEST FOR POLICE STATIONED AT INTERSECTIONS FOR TRAFFIC CONTROL.**

The Town Council, at its discretion, may require any or all of the following before a permit is issued for an event:

1. That the applicant obtains a comprehensive general liability insurance policy or comparable special events liability insurance policy.
2. That the applicant pays to the Town a fee sufficient to reimburse the Town for the costs of services and/or equipment provided.
3. That the applicant modifies its application to remove any objections to the issuance of the permit.
4. That the applicant posts a bond or other sufficient security to insure that the area where the event takes place is returned to the condition that existed prior to the event.
5. Applicant is responsible for obtaining North Carolina Department of Transportation Special Event Request Form – Revised 7/03/19, completing, and providing a copy of the documentation of North Carolina Department of Transportation granting approval to applicant no less than 30 days prior to the event and attach with this form to the Town of Nashville.
6. Applicant is responsible for any cost incurred from the North Carolina Department of Transportation.

Kory Howell 9-17-24
Signature of Applicant Date

Brenda Brown 10-15-24
Signature of Town Official Date
EVENTAPPLICATION.REV 082317 Forms



**BRENDA BROWN
MAYOR**

**RANDY LANSING
TOWN MANAGER**



**TOWN COUNCIL
LOUISE W. HINTON
LARRY D. TAYLOR
KATE C. BURNS
LYNNE HOBBS**

RESOLUTION 2023-46

SUPPORTING THE DOWNTOWN CHILDREN'S CHRISTMAS PARADE

WHEREAS, the Town of Nashville has received a special use application for the Annual Downtown Children's Christmas Parade; and

WHEREAS, the Annual Children's Downtown Christmas Parade is held every year the first weekend in December; and

WHEREAS, that the Town of Nashville has been supportive of this annual event in the past and approves the special events permit for the Annual Downtown Children's Christmas Parade filed by the Nashville Chamber of Commerce and the Town of Nashville's Park and Recreation and Cultural Resources Department;

NOW, THEREFORE BE IT RESOLVED by the Mayor and the Town Council of the Town of Nashville that the Town of Nashville is in support and approves the Annual Downtown Children's Christmas Parade to be held the first weekend in December as long as the Nashville Chamber of Commerce and the Town of Nashville's Park and Recreation and Cultural Resources Department files the correct application and permits.

Adopted this the 14th day of November, 2023.

Brenda Brown, Mayor

ATTEST:

Louise

Louise Bennett, Town Clerk

0
BUDGET AMENDMENT
FISCAL YEAR 2024-2025

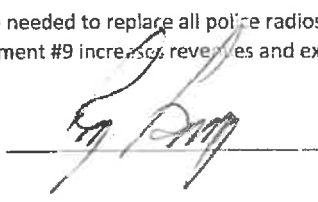
Budget Amendment # 9

Account #	Account Description	Current Budget	INCREASE	DECREASE	Amended Budget
Fund	10- General Fund				
Revenues:					
10.339.0000	Fund Balance	\$ -	-	\$ 48,857.00	\$ 48,857.00
10.339.0000	Fund Balance	\$ -		\$ 106,538.00	\$ 106,538.00
NET CHANGE IN REVENUES Fund 10					\$ 155,395.00
Expenditures:					
10.510.7400	Equipment Under \$5,000	\$ -	\$ 48,857.00	-	\$ 48,857.00
10.510.7100	Law Enforcement Equipment	\$ -	106,538.00	-	\$ 106,538.00
NET CHANGE IN EXPENDITURES Fund 10					\$ 155,395.00

EXPLANATION:

in FY 24 we budgeted to upfit 2 Dodge Durango and we needed to replace all police radios. Upfits were not completed until FY 25 and we did not receive the radios until FY 2025. Budget amendment #9 increases revenues and expenditures for FY 25 \$155,395

Approved by Town Manager



 posted:

Date 10/15/2024

Approved by Town Council

Date
 10/15/24

Item #:

0

0
BUDGET AMENDMENT
FISCAL YEAR 2024-2025

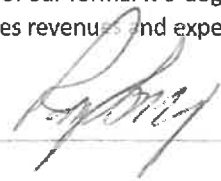
Budget Amendment # 11

Account #	Account Description	Current Budget	INCREASE	DECREASE	Amended Budget
Fund		10- General Fund			
Revenues:					
10.335.0000	Miscellaneous Revenue	\$ -	-	\$ 8,000.00	\$ 8,000.00
NET CHANGE IN REVENUES Fund 10					\$ 8,000.00
Expenditures:					
10.510.7100	Law Enforcement Equipment	\$ -	\$ 8,000.00	-	\$ 8,000.00
NET CHANGE IN EXPENDITURES Fund 10					\$ 8,000.00

EXPLANATION:

Budget amendment #11 recognized new revenue from the sell of our formal K-9 dog. Proceeds will be used toward purchasing our new K-9 dog. Budget admendment # 11 increases revenues and expenses for FY 2025 by \$8000.

Approved by Town Manager



11/15/2024
Date

posted:

Approved by Town Council

Item #:

Date
10/15/24

0

