

The Parks, Recreation, and Cultural Resources Advisory Board for the Town of Nashville held an Advisory Meeting on Monday, June 18, 2018 at 6:30 pm in the conference room at Town Hall. Members Present: Chairman-Kirby Winstead, Vice Chair-Anna Whitehead, Members-Kate Burns, George Jefferies, and Daniel Walker. Absent: None. Staff Present: Chris Taylor-Recreation Coordinator and Tesa Silver-Deputy Town Clerk and Personnel Technician.

1. Chairman Winstead called the meeting to order at 6:40 pm and welcomed those in attendance.

2. Public Comments.

A. Presentation of proposed Silver Project by Girl Scout Troop 578

Chairman Winstead thanked them for coming tonight. Troop 578 explained their goals for the Silver Project. They would like to use J. W. Glover Park to collect school supplies for underprivileged students who attend school in the Nash Rocky Mount School System. They hope the collection will also help cut the amount of money teachers spend out of their own pockets to help students get the school supplies they need. The troop plans to distribute flyers to churches, businesses, family and friends. They presented the board with a draft example of the flyer. The tentative date is August 25, 2018 from 8:00 am to 1:00 pm or any other day that will work with the park's schedule. The Troop asked if they would need liability forms. Mr. Taylor stated that they will and he will email the form to them. The troop also stated in conjunction with this service project they would also like to do a park clean up. Mr. Jefferies asked once the items are collected where they will be dropped off at. The troop responded at Nash Central Middle. Mr. Taylor let the troop know that there is no conflict with the date and time they are requesting, but there is no game scheduled that day. If they were hoping to use a game day to foster more participation they may want to move the date to a weekend in September. The troop asked if they needed to use the Town of Nashville's logo on the flyer with the Girl Scout Logo. Mrs. Burns stated it would be fine for them to use the town's logo to try and foster more participation if they would like to. Mr. Jefferies asked if they would be providing their own supplies for the park clean up or if they were asking the town for the supplies. The troop stated they would bring their own supplies. Mr. Winstead stated they did a great job and asked if there was anything any one wanted to add or if the board had any additional comments or questions. Mrs. Burns asked if their troop specifically services the Nashville area, the troop informed the board they service all of Nash County. Troop 305 use to specifically service Nashville, when they disbanded they joined Troop 578. Chairman Winstead called for a motion on the proposed Silver Project. Mr. Jefferies made the motion to allow Girl Scout Troop 578 to use J.W. Glover Park for the Silver Project, seconded by Mrs. Whitehead. Chairman Winstead called for a vote, the motion carried unanimously.

3. Approval of Minutes for April 16, 2018.

Chairman Winstead called for a motion to approve minutes from April 16, 2018. Mrs. Whitehead made the motion to approve minutes for April 16, 2018, seconded by Mr. Walker. Chairman Winstead called for a vote, the motion carried unanimously.

4. Unfinished business.

A. "Rental Policy in Fee Schedule"

Mr. Taylor stated at the last meeting the board discussed the town's fee schedule and that we haven't charged anyone to use the facility(ies). Once they discussed the fee schedule they discussed the town taking credit cards as a form of payment. The town is still in transition and Mrs. Bishop is waiting until everything is finalized before she moves forward with credit card payments and how that form of payment could be accepted. They also discussed the issues of how to handle the bathrooms and without knowing what will happen with credit card processing we are still not able to handle deposits at this time. Mr. Jefferies pointed out that Mrs. Bishop provided the board with a list of what surrounding areas are charging for their facility rentals. Mr. Winstead suggested tabling this item until everything has happened and all transition have taken place. Mrs. Burns asked how the department should proceed in the meantime. Mr. Taylor stated they have been handling it this way for years and they will continue until changes are made. Chairman Winstead called for a motion to table this item. Mr. Jefferies made the motion to table the Rental Policy in the Fee Schedule, seconded by Mrs. Whitehead. Chairman Winstead called for a vote, the motion carried unanimously.

5. New Business

A. Review of Fee Schedule

Mr. Taylor provided the board with a schedule of fees for participation in all recreational activities, the department is sharing the information to be sure they do not want to revise the schedule. For any athletic or recreation program, there is no charge for in-town residents and a \$10 charge for non-residents. For full day camps there is a \$15 a day charge for residents and a \$25 a day charge for non-residents. In the past, as an incentive we allowed coaches' children to participate at no cost, we no longer do this. We also in the past, as a small perk, waived the fee for town employees we no longer do this either that policy changed within the last two to three years. Mrs. Burns felt they should go back to the old way, coaches are volunteering their time and it would be a nice small perk for town employees. This also may help with filling the coaches' roaster. Mr. Walker asked if the instructors included in the policy are paid instructors. Mr. Taylor stated they are volunteer instructors who are not charging for the services they provide. Chairman Winstead called for a motion to revise the fee schedule. Mrs. Burns made the motion to revise the fee schedule to allow the fee for programs for the children of employees, coaches and volunteer instructors to be waived, seconded by Mrs. Whitehead. Chairman Winstead called for a vote, the vote carried unanimously.

B. Review of Upcoming Events

These are upcoming events:

- Adult recreation will be held every Thursday; This Thursday open basketball is scheduled from 6:30 to 8:30 pm.
- Tuesday night the department will rotate between adult recreation sports and family night. Dodge ball will be held this coming Tuesday night, the following Tuesday Zumba is scheduled, followed by wiffle ball, family fitness hosted by Key

Fitness, and badminton. These events will end at the end of August with the start of football, cheerleading, and soccer.

- The Walk with Ease program is still going on. The program is aimed at people with Arthritis; it is meant to get people out and walking, the idea is that the more you move the less Arthritis will affect you. The participants come out and exercise, they receive an educational pamphlet, and they walk. Mrs. Burns asked how long the participants walk and Mr. Taylor stated they decide.
- There is a Community Fun Day taking place this Saturday at Glover Park from 12:00 to 5:00pm. It is not sponsored by the town, Ms. Mary Richardson is the contact for it. Ms. Richardson plans to have inflatables, music, face painting, food and much more. Mr. Jefferies is helping by providing her with some supplies and the Police Department is helping with the event too.

C. Summer Camp Registration

Mr. Taylor encouraged the board to have people sign up for one or both of the summer camps the department provides. The Recreation Camp is in July and the Environmental Camp is in August, they are both full, one day camps.

Mr. Taylor informed the board that we completed all 25 test drives with LBJ and received \$500.

D. Fall Sports Registrations

Registration is open for football, cheerleading & soccer. Mr. Taylor said he would be glad to provide forms and people can register online. Tryouts for football and cheerleading will be held on July 23 and soccer will begin on August 27th.

Chairman Winstead asked if there was any additional business. Mr. Jefferies asked when the next meeting date is. Mrs. Whitehead confirmed the meeting is scheduled for October 15, 2018 at 6:30pm. Mr. Taylor reminded the board movies and music will start back up in September. Mrs. Burns suggested using the gym at Nashville Elementary, in the future for summer movies, since it is too hot to hold them outside. Mr. Taylor shared they may need to use it this year for Christmas. Last year they showed The Polar Express at the library and there was not enough room for everyone to enjoy. He also let the board know they did get the inflatable and they plan to have an event and post it on Facebook Live so citizens are aware we have it. It will be used at most events. If they use it 11 times it will have paid for itself. Mr. Taylor reported they had 10 families sign up, and 7 attend the Family Camp Out Event in conjunction with the National Wildlife Federation's Event that occurred this past weekend. Mr. Taylor stated everyone really enjoyed. The board has already heard good things about the event and they hope we will do another one.

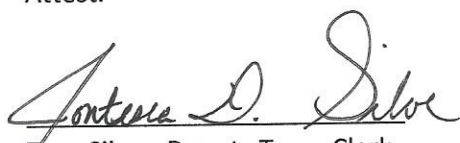
6. Adjournment

Chairman Winstead called for a motion to adjourn. Mr. Jefferies made the motion to adjourn, seconded by Mr. Walker. Chairman Winstead called for a vote, the motion carried unanimously. The meeting adjourned at 7:12 pm.



Kirby Winstead, Chairman

Attest:



Tesa Silver, Deputy Town Clerk